

The Board of Education of U.S.D. #101 met in regular session on Monday, August 7, 2023 at 6:00 p.m. at the Central Office.

Members Present: Morgan Buntin, William Cook, Bradley DeMeritt, Brian Semrad and Dawn Wilson

Members Absent: Codie Bartholomew

Others Present: Mr. Scott Palser, Superintendent, Connie Buskirk, Board Clerk, Mrs. Heather Newton, Erie Elementary School Principal, Mr. Jared Han, Galesburg Middle School Principal, Mr. Jamie Carlisle, Erie High School Principal, Eddie Hibbs, Erie Record, Brett Miller, DCS Services, Julie Kincaid, Lisa Maher, Sindy Daniels, Emily Coover, Angie Magner, John King, Transportation Director, Jody Brown, Isaiah Kephart and Amber Hodgden

I. Preliminary:

1. The meeting was called to order by President, Bradley DeMeritt at 6:00 p.m.

2. Approval of the agenda

Motion by Cook/Wilson to approve the agenda with the added field trip request and the following amendment: Move from Roman Numeral II. Information and discussion only items: Subtopic 6.h. Ag Building Discussion and Subtopic 6.i. Ballfield Discussion to Roman Numeral II. Information and discussion only items: Subtopic 3.a. Ag Building and Ballfield Discussion
Motion carried 5-0

3. Welcome to visitors

President, Bradley DeMeritt welcomed our visitors to the meeting.

4. Approval of the minutes

Motion by Wilson/Semrad to approve the minutes of the July 3, 2023 regular meeting and the July 13, 2023 special meeting as presented
Motion carried 5-0

5. Approval of the consent agenda

Motion by Cook/Wilson to approve the consent agenda as presented
Motion carried 5-0

a. Approved the payment of bills in the amount of \$543,711.54

b. Field Trip Request

September 23, 2023

Lawrence, KS

Cross Country at Rim Rock

September 11, 2023

Hutchinson, KS

Kansas State Fair Marching
Competition

c. Disposal of Instruments

Clarinet 2 – Selmer - Mismatched, broken, not playable

Trombone 4- King (Serial #71563) – Old and rusted, not playable

Trumpet (No case) – Holton Collegiate T602MK (Serial #821497) – Broken brace, not playable

Flute 5 – Heimer (Serial #24154) – Needs pad replacement, not playable

Flute Aristocrat – Artley 18 (Serial #321499) – Needs pad replacement, not playable

II. Information and discussion only items:

1. Report from representative to Greenbush executive cabinet

Mr. William Cook reported to the Board.

2. Report from representative to ANW Special Education Coop

Mrs. Dawn Wilson reported to the Board.

3. Report from representative to KASB
Mr. Brian Semrad reported to the Board.
 - a. Ag Building and Ballfield Discussion
Mr. Brett Miller from DCS Services was present to provide clarification on the Ag Building and Ballfield projects and advised the Board on the next steps.
4. Site Council minutes
Discussion was held on Site Council reports.
5. Principal report
 - a. Erie High School Needs Assessment and State Assessment Review
Mr. Jamie Carlisle, Erie High School Principal presented to the Board the High School Needs Assessment and State Assessment Review.
 - b. Galesburg Middle School Needs Assessment and State Assessment Review
Mr. Jared Han, Galesburg Middle School presented to the Board the Middle School Needs Assessment and State Assessment Review.
 - c. Erie Elementary School Needs Assessment and State Assessment Review
Mrs. Heather Newton, Erie Elementary School Principal presented to the Board the Elementary School Needs Assessment and State Assessment Review.
6. Superintendent's report
 - a. USD 101 Needs Assessment
Mr. Scott Palser transcribed the documentation as the Board Members completed the Needs Assessment Review.
 - b. USD 101 State Assessment Review
Mr. Scott Palser transcribed the documentation as the Board Members completed the State Assessment Review.
 - c. KASB Policy Updates
Mr. Scott Palser presented to the Board the first reading of the policy updates recommended by the Kansas Association of School Boards with the exception of Policy JBCC pertaining to enrollment of non-resident students.
 - d. KSHSAA out-of-district student policy update (SB113)
Mr. Scott Palser presented to the Board copies of the Kansas State High School Activities Association (KSHSAA) policy update in accordance with Senate Bill 113 that allows non-public school students to participate in KSHSAA sponsored activities.
 - e. Credit Card Policy
Mr. Scott Palser presented copies of the current credit card policy and the user agreement for district issued credit cards. He suggested that a more efficient policy be implemented and agreed to look at other school district credit card policies to present next month.

- f. State and National Competitions Policy
Mr. Scott Palser discussed with the Board the current State and National Competition Policy and recommended a more defined policy. Further discussion was recommended.
- g. Building Usage Policy
Mr. Scott Palser discussed with the Board the current building usage policy.
- h. Ag Building Discussion
This item was moved to Roman Numeral II. Information and discussion only items: Subtopic 3.a. Ag Building and Ballfield Discussion.
- i. Ballfield Discussion
This item was moved to Roman Numeral II. Information and discussion only items: Subtopic 3.a. Ag Building and Ballfield Discussion.

III. Action Items:

1. Vacant school board position

President, Bradley DeMeritt reported to the Board that the district had one interested candidate file for appointment to the board vacancy in Member District One (1), Position One (1).

Isaiah Kephart was interviewed by the Board.

Motion by Wilson/Buntin to appoint Isaiah Kephart to fill the vacant board member seat in Member District One (1), Position One (1) after being sworn in at the Neosho County Clerk's Office effective at the September 11, 2023 meeting

President, Bradley DeMeritt administered the roll call vote in alphabetical order by Board Member last name: Motion carried 5-0

Buntin-Yes Cook-Yes DeMeritt-Yes Semrad-Yes Wilson-Yes

2. Audit Bid Results

Mr. Scott Palser presented copies of the bids for completion of the 2022-2023 Accounting Audit and recommended that the Board accept the low bid of \$10,800.00 from Rodney Burns, CPA, LLC.

Motion by Wilson/Buntin to accept the low audit bid from Rodney Burns to complete the 2022-2023 Accounting Audit in the amount of \$10,800.00 as presented Motion carried 5-0

3. Bus Camera Recommendations

Mr. John King, Transportation Director reported that he received three (3) bids for the purchase of five (5) bus cameras and recommended that the Board accept the bid from REI in the amount of \$17,833.34 plus the additional installation costs.

Motion by Buntin/Wilson to approve the bus cameras bid from REI for \$17,833.34 with the additional installation costs as presented Motion carried 5-0

4. Copier Lease Agreement – CPI

Mr. Scott Palser presented copies of the lease agreement from CPI for four (4) color copiers and five (5) black and white copiers at the cost of \$799.00 per month for 60 months to the Board for approval.

Motion by Wilson/Semrad to approve the copier lease bid agreement with CPI as presented
Motion carried 5-0

5. KOSBC MOA

Mr. Scott Palser presented to the Board for approval the Memorandum of Agreement from the Kansas Office of the State Bank Commissioner to allow them to park their vehicles in the Erie Elementary School parking lot at the same rate of \$1,000.00 per year.

Motion by Wilson/Semrad to approve the Memorandum of Agreement with the Kansas Office of the State Bank Commissioner to park their vehicles at Erie Elementary School parking lot as presented
Motion carried 5-0

6. 2023-2024 Budget

Mr. Scott Palser presented to the Board copies of the Code 99 and provided a detailed explanation of the 2023-2024 Budget.

****William Cook left the room at 9:24 p.m.

Motion by Wilson/Semrad to approve the publication of the 2023-2024 Budget as presented
Motion carried 5-0

7. ESSER Plumbing Project at EES

****William Cook returned to the room at 9:27 p.m.

Mr. Scott Palser shared with the Board that we have roughly \$300,000.00 of ESSER funds remaining to expend. He would like to utilize the funds for a plumbing project at Erie Elementary School to add bathrooms to the Kindergarten and First Grade classrooms, a sink in every classroom and renovate the existing staff bathrooms.

It was the consensus of the Board to move forward with the project.

8. Executive Session:

a. Negotiations

Motion by Wilson/Semrad to go into Executive Session at 9:31 p.m. to discuss the current Teacher Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 9:36 p.m. This session included Superintendent Palser.

Motion carried 5-0

President, Bradley DeMeritt called the meeting back to order at 9:36 p.m.

9. Executive Session:

a. Personnel

Motion by Wilson/Cook to go into Executive Session at 9:37 p.m. to discuss the hiring of non-elected personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in the board room at 10:07 p.m. This session included Superintendent Palser and the Building Administrators as requested.
Motion carried 5-0

Jamie Carlisle was called into Executive Session at 9:41 p.m.
Heather Newton was called into Executive Session at 9:41 p.m.
Jared Han was called into Executive Session at 9:41 p.m.

President, Bradley DeMeritt called the meeting back to order at 10:07 p.m.

10. Resignations

Motion by Wilson/Cook to accept the following resignations Motion carried 5-0

James Walters	USD 101 Bus Driver
Morgan Pool	GMS Cheerleading Sponsor
Braven Born	GMS Assistant Track Coach

11. Nominations

Motion by Wilson/Cook to approve the following Classified employment Motion carried 5-0

Stephanie Carpenter	Nurse Assistant
Kathryn Lovett	Nurse Assistant
Eric Craft	USD 101 Bus Driver
John Lilburn	Custodian
John Lilburn	Activity/Substitute Bus Driver
Roberta Mattox	Activity/Substitute Bus Driver
James Walters	Activity/Substitute Bus Driver
William Ruble	Activity Bus Driver

Motion by Wilson/Cook to approve the following Supplemental Contracts

Motion carried 5-0

Stephanie Stark	EHS HOSA Sponsor – ½ Supplemental
Jody Brown	EHS HOSA Sponsor – ½ Supplemental
Dominique Cozzitorto	EHS Extended FFA Contract
Dominique Cozzitorto	EHS FFA Sponsor
Eddie Kearns	EHS Athletic Director – ½ Supplemental
Sindy Daniels	EHS Athletic Director – ½ Supplemental
Wade Dillinger	GMS Head Football Coach – ½ Supplemental
Ryan Duling	GMS Head Football Coach – ½ Supplemental
Emily Coover	GMS Cheerleading Coach

Motion by Wilson/Cook to approve the following Certified and Emergency Substitutes

Motion carried 5-0

Timothy Grillot	Certified Substitute
Dorothy Neely	Certified Substitute
Timothy O'Brien	Certified Substitute
Lorinda Rountree	Certified Substitute
Timothy Seibel	Certified Substitute
Virginia Wolken	Certified Substitute
Karen Dozier	Emergency Substitute
William Ruble	Emergency Substitute
Wilma South	Emergency Substitute

12. Miscellaneous

There were no miscellaneous items submitted for discussion.

13. Adjourn

Motion by Wilson/Buntin to adjourn at 10:10 p.m.

Motion carried 5-0

Clerk, Board of Education

President, Board of Education

Date

Date