

C.U.S.D. #101

ERIE-GALESBURG

EXCELLENCE IN EDUCATION

RETURN APPLICATION TO:
BOARD CLERK
205 S. Main
P.O. Box 137
Erie, Kansas 66733

ATTENDANCE CENTERS
ERIE ELEMENTARY SCHOOL
GALESBURG MIDDLE SCHOOL
ERIE HIGH SCHOOL

ADMINISTRATOR EMPLOYMENT APPLICATION

Name _____
Last First Middle

Present Address: _____ How Long? _____
Street City ST Zip Code

Previous Address: _____ How Long? _____
Street City ST Zip Code

Phone _____ Email _____

ADMINISTRATIVE POSITION DESIRED

1st Preference _____

2nd Preference _____

3rd Preference _____

Please check any of the following activities that you are interested and qualified to direct or coach:

- | | | |
|-----------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Scholar Bowl |
| <input type="checkbox"/> Football | <input type="checkbox"/> Volleyball | <input type="checkbox"/> Track |
| <input type="checkbox"/> Chess | <input type="checkbox"/> Basketball | <input type="checkbox"/> Yearbook |
| <input type="checkbox"/> KAYS | <input type="checkbox"/> Golf | <input type="checkbox"/> Cheerleading |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Band | <input type="checkbox"/> Vocal Groups |

C.U.S.D. 101 is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, color, age, handicap, religion, ancestry or national origin in employment, educational programs or other activities that it operates.

I. EDUCATIONAL AND PROFESSIONAL TRAINING (List chronologically.)

Level of Education	Name of School or University	State	Field of Study	Type of Degree	Year of Graduation	Dates of Attendance From... To
High School						
College/University						

II. STUDENT TEACHING EXPERIENCE (List chronologically and include any internships.)

Name of School	School District City/County	State	Grade Level and/or Subject	Dates	Personnel Use

III. TEACHING and ADMINISTRATIVE EXPERIENCE (List chronologically.)

Name of School	School District City/County	State	Position Held	Dates	Total Years	Full Time	Part Time	Personnel Use Only

IV. WORK EXPERIENCE OTHER THAN TEACHING (List chronologically.)

Employer	City/County	State	Position	Dates of Employment	Personnel Use

V. Verification

Have you applied for a Kansas Certificate? ___ No ___ Yes If Yes, When _____

If you have been issued a Kansas Certificate, **Please submit a photocopy.**
 If you have been issued a certificate in another state, **Please submit a photocopy.**

VI. GENERAL INFORMATION

Month, day, and year available for employment _____

Are you under contract now? ___ No ___ Yes If Yes, where? _____

Current Position _____ If under contract, what type: ___ Continuing/Tenure ___ Other(Explain)

Have you ever been refused tenure or a continuing contract? ___ No ___ Yes (If yes, attach a sheet for explanation)

Have you ever been convicted of a violation of law other than a minor traffic violation and/or entered into a sentence modification or diversion agreement? ___ No ___ Yes (If yes, attach a sheet for explanation)

Do you have any physical/medical/mental defects that preclude you from performing any work for which you are being considered? ___ No ___ Yes (If yes, attach a sheet for explanation)

VII. References

To be considered for employment, the application must provide the following:

The names of at least three professional/work reference sources.

Name of Reference	Position/Relationship	Mailing Address	Phone Number

VIII. NARRATIVE DATA (not to exceed application pages four and five)

State briefly, on the following two pages, your philosophy and specific approaches for developing educational excellence. In this narrative, please include ideas or successful experience related to leadership, student achievement and at least two other topics from the list below:

Instruction
Using Technology for Learning
Owning the Vision

Community Leadership
Building and Leading Teams
Modeling and Encouraging Creativity

The information provided in this application is, to the best of my knowledge, true, accurate and complete. I hereby authorize the representatives of U.S.D. #101 to investigate all statements contained in this application. I understand that the investigation process may include, but is not limited to, conferences with previous administrators, teachers, school board members and residents of the school districts where I have been employed.

Date _____ Signature _____

Note: Applications will not be considered complete until transcripts and credentials are on file with U.S.D. #101. It is the candidate's responsibility to have these items forwarded. No applicant will be hired without a personal interview.